

WCCUSD Community Budget Advisory Committee  
Alvarado Campus

**September 24, 2015**

***Minutes***

**1. Welcome**

Meeting was called to order at 6:30 p.m. by Chairperson Elizabeth Bundschu-Mooney. Introductions were made.

**Attendance**

**Committee Members Present:** Elizabeth Bundschu-Mooney [Chair], Sonia Bustamante [Vice Chair], Peter Chau, Denise Cifelli, Sheri Gamba, Todd Groves, Antonio Medrano, Tom Panas, Daniela Parasidis

**Committee Members Absent:** Mariam Alam, Fatima Alleyne, Carolyn Wendell

**Other Attendees:** Mary Phillips

**2. Review Agenda**

Chairperson Mooney requested Item 5d of the agenda be moved ahead of Item 5a. *Motion was made by Mr. Medrano to approve the agenda and Item move; second by Mr. Chau. Motion was approved unanimously.*

**3. Review and Approve Minutes of the August 27, 2015 Meeting**

*Motion was made by Mr. Chau to approve the Minutes of the August 27, 2015 meeting; second by Mr. Medrano. Motion was approved unanimously.*

**4. Chair's Report**

Chairperson Mooney stated she attended the August 27<sup>th</sup> Board meeting and presented information on the committees activities. She also attended the CBOC meeting on 9/23. She also set rules of order requesting members be called on and recognized by the Chair before speaking to ensure all members receive equal time to contribute.

Mr. Chau requested a verbal roll call be taken which Ms. Cifelli will start beginning with the next meeting.

**5.d. Technology in Education & the Budget Commitment Required**

Ms. Phillips, Chief Technology Officer, introduced herself and presented information on the district's technology plan which began in 2014. She went over the goals supporting tablets and technology for students, tools for teachers, digital textbooks, and went over the roll-out plan. Ms. Phillips also discussed the need to allocate funding for replacement technology and the need for a replacement reserve.

Ms. Gamba reiterated the importance of budget preparation for technology replacement.

Discussion continued around funding, the use of how grants and/or partners, and security and tracking software.

5.a. Unaudited Actuals

Ms. Gamba stated the unaudited actuals were presented at the last Board meeting which closed the books on the 2014-15 fiscal year. Each member was provided a copy. She also explained that the County Office of Education and the State will receive their copy along with the district's audit firm, who will be out in mid-October to finalize their audit. Members questioned retiree benefits and teacher salaries and where they would locate. Ms. Gamba responded. Further discussion took place around teacher salaries, bargaining units and funding.

5.b. Financial Audit

Ms. Gamba reminded the members they were provided hard copies of the financial statements in February. A copy of the Standardized Account Code Structure was provided to everyone and Ms. Parasidis went over the components. She also suggested the object code ranges be added which staff will look into.

5.c. Parcel Tax Income Estimates

Ms. Gamba presented information of parcel tax estimates which she estimates at \$9.7m.

6. **Approval of Charter Revisions**

The committee reviewed and discussed the revisions. It was decided that no additional changes would be made at this time.

Public Comment:

Sue Pricco provided her comments on the composition and selection of committee members.

Paul Freeze echoed her comments. *Motion was made by Mr. Chau to approve the revised charter as presented; seconded by Ms. Bustamante. Motion was approved unanimously.*

7. **Membership Updates & Roster Review**

The committee reviewed current vacancies. There was discussion on continuing the process of moving the alternate of the vacated position into the vacancy. Process if the alternate does not wish to serve as the member, or there is more than one alternate or nominee was also discussed. Nomination forms were discussed and it was decided they would be redone to ensure members' forms were complete and members were representing the correct category. Those in attendance completed and turned in updated forms.

8. **Public Comment**

None

8. **Good of the Order**

Ms. Gamba advised there had been a couple of instances where emails have gone out to the group and reminded everyone that they should not be replying as it could be a Brown Act violation. She will ask the district's attorney to prepare a reminder that can be distributed at the next meeting.

Mr. Medrano distributed a Community Meeting Flyer.

Mr. Groves wished everyone a good night.

**12. Adjourn**

Ms. Bundschu-Mooney adjourned the meeting at 8:28 p.m.

***The next regularly scheduled meeting will be October 22, 2015  
and begin at 6:30 p.m. at Alvarado Adult School.***